

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
MINUTES – REGULAR MEETING**

**Our Mission**

**To excel in providing innovative programs and quality services  
that add value to our educational community.**

The March Regular Meeting of the Governing Board of the Lake County Educational Service Center was called to order at 5:00 p.m. The meeting was held at the Auburn Career Center. "Notice of this meeting was given in accordance with the provisions of Bylaw 0164.R of the Lake County Educational Service Center Governing Board which was adopted in accordance with Section 1-450 of the O.R.C. and the Ohio Administration Procedures Act." Upon roll call the following members responded with "aye":

Jean Brush      Robert Dawson      David Foote      Brian Kolkowski      Erik Walter

Also Present:      Brian Bontempo, Superintendent  
                            Sherri Samac, Treasurer  
                            Debra Burke

Pledge of Allegiance

**13-024**

Motion was made by Mr. Foote, seconded by Mr. Walter, to approve the following:

1. Board Minutes and Recording of the regular meeting of the Board held on February 5, 2013.
2. Financial Report and the payment of Invoices and Payroll Distributions for January 2013.
3. To accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor for the Lake County School Financing District, \$5,546,255, 4.9 mills.
4. Amend Permanent Appropriations for Fiscal Year 2013:

001 General Fund	\$12,401,638.75
006 Food Service for Crossroads & LEAD	12,000.00
007 Special Trust – Unclaimed Fund	3,714.95
014 Rotary Internal Services	70,992.83
018 Public School Support	71,642.39
019 Local Grants	116,320.00
022 Financing District	57,365.00
030 Special Levy - Financing District	6,396,609.24
439 Public Preschool Grant	58,257.21
451 Data Communication Fund	5,400.00
463 Alternative Schools Grant	51,557.00
499 Misc. State Grants	213,164.66
506 OPES Training	3,600.00
516 SST Grants – Special Education	899,115.87

587 Transition Improvement Grants	30,000.81
599 Misc. Federal Grants (SST)	54,033.16
TOTAL	\$20,445,411.87

5. Gifts and Donations to Lake Academy:

A donation of a HP PhotoSmart all-in-one printer from Mrs. Mary Quandt.

ROLL CALL

“AYES”: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter, Mrs. Brush

“NAYS”: Motion Carried

**13-025**

Motion was made by Mr. Dawson, seconded by Mrs. Brush, to approve the Collaborative Agreement with Chrysalis Adventure at Heulwen Farms for Therapeutic Services in an Equine Guided Experience.

ROLL CALL

“AYES”: Mr. Foote, Dr. Kolkowski, Mrs. Brush, Mr. Dawson

ABSTAIN: Mr. Walter

“NAYS”: Motion Carried

**13-026**

Motion was made by Mrs. Brush, seconded by Mr. Foote, to approve the 2 Year Service Contract with Lake Geauga Computer Association (LGCA) for VIOP, Email, Internet Filtering, Email Archiving, and Web Page Services.

ROLL CALL

“AYES”: Dr. Kolkowski, Mr. Walter, Mrs. Brush, Mr. Dawson, Mr. Foote

“NAYS”: Motion Carried

**13-027**

Motion was made by Mrs. Brush, seconded by Mr. Dawson, to approve a \$4,000.00 Grant awarded by Martha Holden Jennings Foundation through Kent State University for English as a Second Language Immersion Program.

ROLL CALL

“AYES”: Mr. Walter, Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski

“NAYS”: Motion Carried

**13-028**

Motion was made by Mr. Foote, seconded by Mrs. Brush, to approve an \$11,000.00 payment to Teaching Institute for Essential Science (TIES) for December and January Design Meetings and Blueprint Work.

ROLL CALL

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter

“NAYS”: Motion Carried

**13-029**

Motion was made by Mr. Foote, seconded by Mrs. Brush, to approve the following:

- Remove Substitute Teacher Donald Ross from the Approved List

- Employ

**Lambert, Samantha**, Educational Aide, Riverside PS, One-Year Classified Contract, 4 days per week (48 days total), 6 hours per day, at an hourly rate of \$12.37, effective March 4, 2013

Amend

**Martin, Charles**, Classroom Aide, Kirtland, One-Year Limited Contract, *from* 13 hours per week for 26 weeks *amended to* 6.5 hours per day, 5 days per week, at a hourly rate of \$11.94, effective January 7, 2013

**Potulski, Beth**, Occupational Therapist, Early Childhood/LCVTC, One-year Limited Contract, *from* 4.25 *amended to* 4.75 days per week, 7.5 hours per day, at a daily rate of \$345.32, effective February 1, 2013 (billed .15 LCVTC, .8 EC)

**Uhland, Robin**, Occupational Therapist, One-Year Certified Contract, *from* 3 days per week, *amended to* 3.5 days per week, at a daily rate of \$387.15, effective February 25, 2013 (billed to EC)

Supplemental

**Potulski, Beth**, Occupational Therapist, Early Childhood, One-year Supplemental Contract, ½ day per week, at a daily rate of \$345.32, effective February 1, 2013 through February 25, 2013 (billed to EC)

Resignation

\*Retiree

- Approve the following:
  - a. Substitutes (EXHIBIT SUB)
  - b. Substitutes (EXHIBIT CLASSIFIED SUB)
  - c. Substitute Bus Drivers

ROLL CALL:

“AYES”: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter, Mrs. Brush

“NAYS”: Motion Carried

13-030

Motion was made by Mr. Foote, seconded by Mr. Dawson, to adjourn the meeting at 6:02 p.m.

ROLL CALL:

“AYES”: Mr. Walter, Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski

“NAYS”: Motion Carried

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President

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Treasurer